

2017 NEW LEGISLATOR ORIENTATION DRAFT AGENDA

Tuesday, December 6

State Capitol, Room 414

2:30 Welcome to the South Dakota Legislature

Jason Hancock, LRC Director

Welcome & Introductions
Review Agenda
The South Dakota Legislature
Your Legislative Research Council (LRC)
Tour of LRC Offices

State Capitol, Senate Chambers

3:30 How to Conduct Legislative Business

House/Senate Majority and
Minority Leadership

Legislative leaders will give new legislators a sense of how the House and Senate conduct business on the floor, including an overview of rules and a mock floor session, with motions, debates, and votes.

State Capitol, Rooms 412 and 413

4:30 How to Conduct Committee Business

House/Senate Committee Chairs

The group will split in two and walk to one of two committee rooms, where experienced legislative committee chairs will conduct a mock committee meeting, with motions and votes, and participation from new legislators.

5:15 Adjourn

South Dakota Retailers Association Building, 320 E. Capitol Avenue

5:30 New Legislator Reception

The South Dakota Retailers Association will host a reception for new legislators at 320 E. Capitol Avenue in Pierre (just west of the Capitol building).

Wednesday, December 7

State Capitol, Room 414

8:00 Administrative Details

Sue Cichos, LRC Deputy Director

Communications (Sue Cichos)
Legislator Compensation (Carol Huber)
Travel Policies & Reimbursement (Carol Huber)
Keys and Lockers (Carol Huber)
Post Office (Phyllis Perkovich)
Parking (Cindy Tryon)
Doctor of the Day (Cindy Tryon)
Name Badges (Kris Schneider)

8:30 Legislative Page and Computer Intern Programs

Phyllis Perkovich, Page Advisor
Hilary Carruthers, LRC IT

Role in the Legislative Process

8:45	Information Technology & Web Resources Distribution of Legislator Computers Overview of Legislator IT Tools Review of South Dakota Legislature Website	Kevin Kumpf/Hilary Carruthers LRC IT Staff
9:45	Break	
10:00	Research & Legislation Research Services (Clare Charlson) Bill Drafting Services & Process (Dave Ortbahn) Amendment Drafting Services & Process (Amanda Reiss) Intern Program (Fred Baatz) Legislative Calendar (Roxanne Hammond)	Dave Ortbahn, LRC Chief Analyst Research & Legal
11:00	Tour of the South Dakota State Capitol History & Hidey Holes	XXXXXXX XXXXXXXX Bureau of Administration
12:15	Lunch Presentation - Of Laws & Rules South Dakota Codified Laws Role of the South Dakota Code Commission Administrative Rules & Role of Legislature	Doug Decker, South Dakota Code Counsel
1:30	The Power of the Purse Legislative Appropriations (Annie Mehlhaff) Sources and Uses Scorecard (Jason Simmons) OneNote System/Website (Denice Houlette) Prison Impact Statements (Aaron Olson) Fiscal Notes (Stephanie Gruba)	Annie Mehlhaff, LRC Chief Fiscal Analyst
2:30	Working with the Media How Media Cover the South Dakota Legislature How to Communicate Effectively Through the Media How to Maintain a Good Working Relationship	Bob Mercer, Aberdeen American News James Nord, Associated Press
3:00	Break	
3:15	The Pitfalls of Power One-hour video presentation on legislative ethics, originally presented to South Dakota legislators in January 2016	Rod Jetton former Speaker of the House Missouri House of Representatives
4:20	State Ethics Laws State ethics laws as they apply to legislators	Marty Jackley South Dakota Attorney General
4:40	Campaign Finance Laws State campaign finance laws as they apply to legislative races	Shantel Krebs South Dakota Secretary of State
5:00	Unified Judicial System Overview of the state's judicial branch of government	David Gilbertson Chief Justice, South Dakota Supreme Court